



Position Description

Chair, The Alfred and Gail Engelberg Department of Family Medicine and Community Health

Icahn School of Medicine at Mount Sinai (ISMMS)

Mount Sinai Health System (MSHS)

Department Description

The Alfred and Gail Engelberg Department of Family Medicine and Community Health (the "Department") bridges community health centers and the medical school, providing outstanding educational experiences for students, residents, and fellows. Using an integrated family practice model, medical students and researchers at Icahn School of Medicine at Mount Sinai have unique exposure to community health settings as they train to become the next generation of health care providers. The Department combines education, research, and clinical care in inpatient and outpatient settings.

Family medicine is an important specialty that adds enormous value to the health care system. Mount Sinai sees family medicine as comprehensive, coordinated, and culturally competent, taking a holistic approach to health that integrates psychological, social, economic, and environmental determinants of health with biomedical factors. The Department's comprehensive network and expertise, provides opportunities to trainees to address racial and ethnic disparities in health, advance use of health information technology, and find innovative ways to improve care for diabetes, depression, women's health, HIV, and other health issues in the communities we serve.

Position Overview

Reports to:

- Dean, Icahn School of Medicine at Mount Sinai
- Dean for Clinical Affairs

General Summary:

The Chair has responsibility for establishing and growing the academic programs of the Department, and for overseeing the academic affiliation between Mount Sinai's Icahn School of Medicine (ISMMS). Educational activities will focus primarily on students in the M.D. program and on residents in the Family Medicine Residency Training Programs. Clinical and community research will be an integral part of the activities of the Department.

Specific responsibilities include, but are not limited to the following:

Clinical:

- Lead and direct the clinical functions of the Department as defined in the Department's, School's and Health System's mission statement.
- Ensure that the departmental interactions with Faculty Practice Associates are appropriate and productive.
- Monitor the quality and appropriateness of services rendered anywhere in the System Hospitals and outpatient practices as well as The Institute for Family Health (IFH), as appropriate.
- Develop clinical pathways for patient care requirements, patient safety, and related matters, as appropriate.

- Ensure that the quality and appropriateness of all procedures performed in the Hospital Departments and practices are monitored and evaluated and that appropriate action based on findings is taken when necessary.

Research:

- Lead and further build the Department's clinical and research enterprise, including grants management, clinical research compliance, and the oversight of core facilities.
- Encourage faculty participation, leadership, and grant acquisition in research endeavors and monitor progress of investigators.
- Further develop and enhance a high quality, accountable, and equitable network of mentorship for investigators and trainees.
- Ensure compliance with all governmental and pharmaceutical regulations and appropriate and timely submissions to the Grants and Contracts Office (GCO) and Institutional Review Board (IRB).
- Lead and direct the research and educational functions of the System Departments as defined in the Department's mission statement.
- Encourage cross-departmental and cross-institute research and training collaborations.

Education:

- Ensure high quality settings for the education and training of students, house staff, clinical fellows and postdoctoral fellows.
- Secure external funding to support educational and training programs.
- Establish and/or maintain a program of continuing education for all practitioners who have privileges in the Department. The program shall include educational conferences such as Grand Rounds, morbidity and mortality conferences, and in-service training, and shall be based in part on the results of the evaluation of care as appropriate.
- Foster an academic environment conducive to the advancement of faculty through appropriate support, mentoring and faculty development programs.

Administrative:

- Advance the Department's development as a nationally recognized clinical, training and research program.
- Oversee productivity and collaborative relationship between ISMMS and the Institute for Family Health, and ensure compliance with the provisions of the affiliation agreement.
- Participate in ISMMS leadership meetings, e.g., Dean's Leadership Board
- Provide fiscal oversight to ensure the Department is financially sound. Monitor the financial status of the department on an ongoing basis and develop corrective action plans to address deficit situations. Compare faculty productivity to appropriate benchmarks and formulate strategies to maximize clinical productivity while maintaining well-being.
- Collaborate with other Department Chairs and Institute Directors to facilitate inter-departmental cooperation and coordination of clinical services, educational programs, and research.
- Participating in the development of policies relating to the functioning of all staff and faculty in the Hospital Departments and the administration of various departments/services of the Hospitals.
- Oversee the professional conduct of the faculty within the Department across the Health System, its affiliates and the Network.

- Recommend faculty appointments, clinical privileges and other employment arrangements as appropriate for individuals with primary responsibility in the Department of Family Medicine. Clinical privileges shall be processed through established medical staff channels.
- Identify and recruit faculty who complement and enhance the Department and Institution's mission and goals.
- Oversee appointments and promotions for all new recruits and existing faculty within the Department and the Network.
- Ensure that space and facilities needed for the Department to carry out its clinical, educational, and research missions are adequate and appropriate throughout the Mount Sinai Health System and IFH campuses.
- Recommend to the administration and staff in the Department the type and amount of equipment necessary for routine procedures and related efforts, assuring through at least annual review, that such equipment is available.
- Maintain relationships and provide academic leadership as required with the leaders of the Icahn School of Medicine's affiliated hospitals.
- Maintain excellence in information technology infrastructure and connectivity.
- Oversee compliance both internally and externally with regard to all contractual agreements relating to the faculty and staff associated with the Department.
- Oversee the Department's compliance as it pertains to its medical insurance carrier, City, State and Federal regulatory agencies.
- Ensure that Departmental participation and performance in the Mount Sinai Health System are appropriate and productive. Conduct regular system wide faculty meetings. Communicate appropriate information from the school and hospitals to faculty, trainees, and staff in a timely and regular manner.
- Ensure that Department faculty and staff abide by all Medical Center rules and regulations, including but not limited to the faculty handbook and medical staff bylaws.
- Identifying opportunities for growth and improvement of the Department's clinical, research, and educational programs.
- Conduct annual performance reviews with faculty.
- Be responsible for maintaining the quality and efficiency of services provided by the Department and related academic functions for the Mount Sinai Health System including Elmhurst and Queens Hospital Center. Maintain contact and provide academic leadership as required with the leaders of the Icahn School of Medicine at Mount Sinai's affiliated hospitals.

Philanthropy:

- Work closely with the Health System's and the School of Medicine's Development Office to ensure robust philanthropic support for the Department's research, educational and clinical programs.
- Actively participate and encourage faculty to engage in fundraising activities with the Development officer assigned to the Department.

General:

- Responsibilities will be assigned by the Deans, and may be reasonably altered in response to changing institutional needs after a good faith consultation with the Chair.

If you are interested in being considered for the Chair role, please send your CV and a statement of interest to Shema Patel at shema.patel@mssm.edu.

About the Mount Sinai Health System

Mount Sinai Health System is one of the largest academic medical systems in the country, with 48,000 employees working across seven hospitals, more than 400 outpatient practices, more than 600 research and clinical labs, a school of nursing, and a leading school of medicine and graduate education. Mount Sinai advances health for all people, by taking on the most complex health care challenges of our time—discovering and applying new scientific learning and knowledge; developing safer, more effective treatments; educating the next generation of medical leaders and innovators; and supporting local communities by delivering high-quality care to all who need it.

Through the integration of its hospitals, labs, and schools, Mount Sinai offers comprehensive health care solutions from birth through geriatrics, leveraging innovative approaches such as artificial intelligence and informatics while keeping patients' medical and emotional needs at the center of all treatment. The Health System includes approximately 9,000 primary and specialty care physicians and 10 free-standing joint-venture centers throughout the five boroughs of New York City, Westchester, Long Island, and Florida. Hospitals within the System are consistently ranked by Newsweek's® "The World's Best Smart Hospitals, Best in State Hospitals, World Best Hospitals and Best Specialty Hospitals" and by U.S. News & World Report's® "Best Hospitals" and "Best Children's Hospitals." The Mount Sinai Hospital is on the U.S. News & World Report® "Best Hospitals" Honor Roll for 2025-2026.

About the Icahn School of Medicine at Mount Sinai

The Icahn School of Medicine at Mount Sinai is internationally renowned for its outstanding research, educational, and clinical care programs. It is the sole academic partner for the seven member hospitals of the Mount Sinai Health System, one of the largest academic health systems in the United States, providing care to New York City's large and diverse patient population.

The Icahn School of Medicine at Mount Sinai offers highly competitive MD, PhD, MD-PhD, and master's degree programs, with enrollment of more than 1,200 students. It has the largest graduate medical education program in the country, with more than 2,600 clinical residents and fellows training throughout the Health System. Its Graduate School of Biomedical Sciences offers 13 degree-granting programs, conducts innovative basic and translational research, and trains more than 560 postdoctoral research fellows.

Ranked 11th nationwide in National Institutes of Health (NIH) funding, the Icahn School of Medicine at Mount Sinai is among the 99th percentile in research dollars per investigator according to the Association of American Medical Colleges. More than 4,500 scientists, educators, and clinicians work within and across dozens of academic departments and multidisciplinary institutes with an emphasis on translational research and therapeutics. Through Mount Sinai Innovation Partners (MSIP), the Health System facilitates the real-world application and commercialization of medical breakthroughs made at Mount Sinai.