



SECRETARY & MEMBERSHIP COMMITTEE REPORT February 2021

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LISTSERV

It has been quite a year, and the ongoing value of the ADFM listserv has been increasingly apparent during the COVID-19 pandemic, when idea and resource sharing made the listserv more active than ever! In late fall 2020, we were notified that the University of Wisconsin would no longer be able to host our listserv. We have spent the last few months searching for the best solution for continued engagement for our membership and would like to give our deep thanks to the University of Wisconsin Department of Family Medicine & Community Health for their many years of supporting our listservs!

As of February 1, 2021, we have moved to a new communications/community platform, similar to the one utilized by STFM and NAPCRG. This new platform, ADFM Connect, has a listserv feature similar to what we are all used to. The new platform will also allow you some options that our members have been requesting for a number of years – the option to set your individual preferences for a daily digest or receiving each message as a separate email to your inbox and the ability to easily view an archive of messages. The community space will also allow easier resource sharing for our committees and programs and also features a place where all resources sent on the listserv will be saved & housed for future reference.

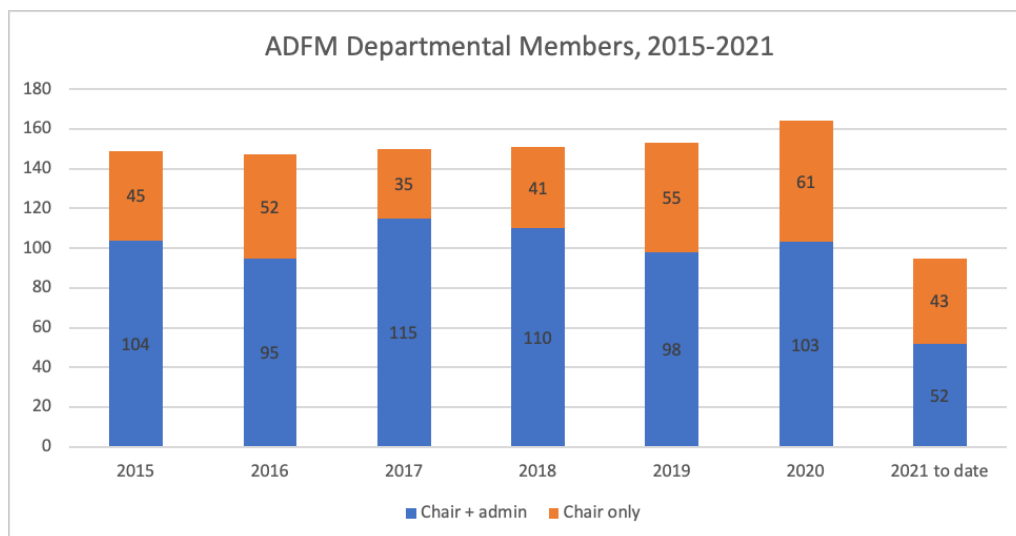
Please make sure to check out the platform and set your preferences if you haven't already done so. Log in with your ADFM member profile information at <https://connect.adfm.org/>

As we have done in the past, we continue to send an announcement of and welcome to new members and Associate Members to the listservs. Thank you for helping us with these welcomes – and a brief reminder to make sure to stay within our "[listserv etiquette](#)" guidelines!

MEMBERSHIP

We ended the 2020 program year with 103 Chair + Administrator and 61 Chair-only memberships (+1 administrator-only membership at an institution with a leadership transition), a total of 165 members – the most ever! We hope to continue this trend in 2021.

As of December 31, 2020, we have 99 paid memberships – 52 Chair + Administrator, 43 Chair only, and 4 Administrator only (i.e. chair dues in process). Please make sure to renew if you haven't already done so!



New Departmental Members

For the 2020 dues year, we added 8 new departmental members:

- University of Ottawa
- Mayo Clinic – Arizona
- University of Minnesota – Duluth
- University of Massachusetts – Baystate Health
- Idaho State University
- University of Toronto
- Tower Health
- Charles Drew University/UCLA

We continue outreach to other possible members, particularly osteopathic departments who are currently underrepresented in ADFM and new departments at the new medical schools popping up around the country.

If you have any contacts at departments that are not members of ADFM, please encourage them to join ADFM if you think they would benefit – your word-of-mouth is our best outreach. Thank you all for your support as we work to make ADFM inclusive and welcoming!

Associate Membership

Our Associate Membership category, which started in 2018, continues to grow. In 2020, we had 57 Associate Members, including 10 Associate Administrator members.

The option to add an Associate Member has been a valuable one for many departments and we have appreciated the opportunities for enhanced diversity, greater breadth of knowledge across the organization, and leadership development it has provided. We will continue to assess the impact that this new category of membership is having on the organization.

SECRETARY TITLE CHANGE

In January, the Board voted to change the title of “Secretary” to “Communication Chair.” This change better reflects the duties of that office and was prompted by a suggestion to move to a less antiquated term. Making this change official requires revising the bylaws; these suggested bylaws changes will be reviewed by the membership at the 2021 Annual Business Meeting.