

Administrators' Steering Committee Report to the ADFM Board and Membership February 2021

David Clute (Chair) and Megan McGhean (Chair-elect)

Changes in Administrators' Leadership in ADFM

David Clute will be moving off of the Administrators' Steering Committee and ADFM Board after the February 12th Board meeting, as is customary for the Chair of the Administrators Steering Committee. Megan McGhean as Chair-elect will assume the duties of Chair after Feb 12th Board meeting. The Steering Committee will be appointing a new Chair-elect during the ADFM Annual Conference. Megan and the new Chair-elect will then serve on the Board for 2021 following the Feb 12th Board meeting.

Current ADFM Administrator Leadership

Chair	David Clute, University of Colorado
Chair-elect	Megan McGhean, Oregon Health Sciences University
Membership Chair	Kim Roe, Carilion Clinic
Membership Co-Chair / Member at Large	Kerin Misiunas, University of Nebraska
Preconference Chair / Member at Large	Allison Arendale, University of Alabama
Preconference Co-Chair	Sara Rahman, Baylor
Immediate Past Chair	Jon Coffey, University of Florida
Member at Large	Anna Ramanathan, Augusta University

Steering Committee Points of Emphasis

Our primary emphasis last year was to connect with and support each other. The pandemic was devastating in many ways, and as Administrators we felt the brunt of the financial impact. While our relationships were sustained and deepened, we also learned how the pandemic was having a varying impact across the country, in our healthcare systems, and in our Departments.

Despite our local circumstances, ADFM Administrator leaders remained highly visible and made significant contributions to our organization. Many of us remained involved in the ADFM Strategic Committees, both as participating members and as liaisons between the Committees. Several of us also participated as panelists for the monthly Hot Topic sessions.

Anna Ramanathan completed his first year as the inaugural Chair of the DIHE Committee, and as we will see during the Annual Conference, has done an excellent job of bringing a large group of people together to work on this timely effort.

Administrator Participation in ADFM

Although Administrators continue to be visible in our organization, and increasingly so across leadership roles, the number of Administrators involved is still primarily limited to those who are part of the Steering Committee. The year 2020 was certainly challenging, but this trend has generally always been the case; we see our greatest level of participation *in the organization* at the annual conference, and it drops off in between.

The exception to this is participation in the Administrators' listserv, which is one of the most valuable perks of being an ADFM member. Since last year's conference we had 101 emails sent to our listserv by Administrators. During that same time period during the prior year we saw 170 emails.

Our new listserv, which debuted on January 30, 2021, listed 72 Administrators who have paid, current membership with ADFM. This is slightly lower than usual, as is our current registration for the annual Administrators' Pre-Conference. Although we expect both numbers to grow before February 17, we are anticipating a smaller-sized cohort due to FY21 budget cuts across most Departments of Family Medicine.