

#### ADFM STRATEGIC COMMITTEE CHAIR

(Healthcare Delivery Transformation | Education Transformation | Leader Development | Research Development | Diversity, Inclusion, and Health Equity) 2-year term, renewable

## Responsibilities

- Chair committee virtual meetings (generally every 6 weeks or so)
- With support from ADFM staff, move projects and initiatives of the committees forward
- Lead committee in writing of an ADFM commentary (700-750 words) in the *Annals of Family Medicine*, usually once annually
- Respond to electronic e-mail/other communication requests
- Chair on-site meetings of the Committee at the ADFM Annual Conference
- Serve on the Board of Directors, including attending 3+ virtual meetings of the Board throughout the year and 3 in-person meetings (two related to the Annual Conference in February and one in the fall, usually in conjunction with the AAMC meeting).
- Potential other liaison roles as Chair of the Committee to other organizations, initiatives

# Length of Commitment

The length of service to ADFM in this role is two years and the term is renewable.

### **Eligibility**

- Chair or Administrator of an ADFM member department
- Active participation as a member of the strategic committee of interest

The ADFM Board of Directors and Nominations Committee are interested in having a diversity of voices in the leadership of the organization.

#### **Election Process**

Eligible candidates are vetted by the Nominations Committee. Appointment is by Board approval.

5.18.20 last updated